भारतीय कपास निगम लिमिटेड

(भारत सरकार का उपक्रम, वस्त्र मंत्रालय के अंतर्गत्)

निगमित पहचान संख्या :U51490MH1970GOI14733

सीसीआय वेयर हाऊसिंग काम्प्लेक्स ,प्लाट नं.एस 5, सेक्टर –केडब्लूसी, कलंबोली, नवी मुंबई- 410218 (महाराष्ट्र राज्य)

दूरभाष/PHONE/फैक्स/FAX:022-27420436/27424191 वेब साईट/website :www.cotcorp.org.in ई-मेल/E-mail:kalamboli@cotcorp.com

प्रशासकीय एवं पंजीकृत कार्यालय:कपास भवन , प्लॉट नं.3ए , सेक्टर -10,सीबीडी बेलापुर, नवी मुंबई – 400614(महाराष्ट्र राज्य)

दूरभाष /PHONE:27579217 ०ग्राम/GRAM:COTCORPIND ०फैक्स/FAX:(022)27576030-9219-6069

ई-मेल/E-mail:headoffice@cotcorp.com वस्त्र मंत्रालय बेब साईट/ Ministry of Textiles website :www.ministryoftextiles.gov.in

No.CCI/KLM/Security services/2018-19 21.11.2018

निविदा सुचना

भारतीय कपास निगम लिमिटेड अपने शाखा कार्यालय, सीसीआय वेयर हाऊसिंग काम्प्लेक्स , प्लॉट नं.-एस 5 , सेक्टर – के ड्ब्ल्यू सी , कलंबोली , नवी मुंबई -410 218 महाराष्ट्र राज्य स्तिथ परिसर के लिए में सुरक्षा सेवाएं प्रदान करने हेतु, सेवा प्रदाता (सिक्योरिटी सर्विसेज) नियुक्ति करने सबंध मे .. दो बोलियों प्रणाली में मोहरबंद निविदा आमंत्रित करता है।

क्रम संख्या	कार्य का ब्योरा	अग्रिम जमा राशि रू.	अनुबंध कि अवधी
1.	भारतीय कपास निगम लिमिटेड अपने शाखा कार्यालय, सीसीआय वेयर हाऊसिंग काम्प्लेक्स , प्लॉट नं.-एस 5 , सेक्टर – के ड्ब्ल्यू सी , कलंबोली , नवी मुंबई -410 218 महाराष्ट्र राज्य स्तिथ परिसर के लिए में सुरक्षा सेवाएं प्रदान करने हेतु, सेवा प्रदाता (सिक्योरिटी सर्विसेज) नियुक्ति करने सबंध मे ..	50,000 /-	चौबीस (24)माह

1. रिक्त निविदा विस्तृत नियम और निविदा की शर्तों के साथ ऊपर दिए गए पते पर सोमवार से शुक्रवार कार्यालय समय में सुबह 11 बजे से शाम 5.00 बजे दि. 13.12.2018 तक निविदा दस्तावेजों को निगम के वेबसाइट www.cotcorp.org.in एवं सरकारी पोर्टल वेबसाइट www.tenders.gov.in, http://www.eprocure.gov.in से भी डाऊन लोड किया जा सकता है।
2. इछुक एजेंसी/ कंपनी लोकेशन प्लाट नं.एस 5, सेक्टर –के डब्लू सी , कलंबोली, नवी मुंबई- 410218 में सोमवार से शुक्रवार कार्यालय समय में सुबह 10 बजे से शाम 5.30 बजे के बीच दि. 13.12.2018 तक निगम के कार्यालय से सुचना देकर देख सकते है । कार्यालय दुरध्वनी क्रमांक : 022-27420436 /27424191.
3. निविदा के विस्तृत नियम एवं शर्तों के साथ एजेंसी / कंपनी अपना प्रस्ताव भारतीय कपास निगम लिमिटेड के पक्ष मे किसी भी अनुसुचित बैंको में से तैय्यार बयाना राशि रूपये 50,000 / - **(पचास हजार केवल)** का डिमांड ड्राफ्ट/ पे आर्डर /बैंकर चेक मुबंई /नवी मुंबई पर देय के साथ दे सकती है। अपेक्षित बिना बयाना राशी के साथ आपका प्रस्ताव स्वीकृत नही किया जायेगा ।
4. मोहरबंद निविदा दस्तावेज , निन्मानुसार प्रस्तुत किया जाना है
   लिफाफा "ए "– (तकनिकी बोलि -1 एवं बयाना राशी), लिफाफा "बी "– वित्तीय बोलि -2
   लिफाफा "सी"–लिफाफा "सी " में लिफाफा "ए " और "बी" दोनों होने चाहिए ।
   प्रत्येक लिफाफे पर "भारतीय कपास निगम लिमिटेड अपने शाखा कार्यालय, सीसीआय वेयर हाऊसिंग काम्प्लेक्स , प्लॉट नं.-एस 5 , सेक्टर – के ड्ब्ल्यू सी , कलंबोली , नवी मुंबई -410 218 महाराष्ट्र राज्य स्तिथ परिसर के लिए में सुरक्षा सेवाएं प्रदान करने हेतु, सेवा प्रदाता (सिक्योरिटी सर्विसेज) नियुक्ति करने सबंध मे ..", अंकित करे एवं और लिफाफे की बायी तरफ निविदा कर्ता का पूरा पता होना चाहिए ।
5. इछुक एजेंसी/ कंपनी अपनी मोहरबंद निविदा अपराह्न 3:00 बजे दि. 14.12.2018 को या इसके पूर्व निगम की भंडारण परिसर के कार्यालय में रखी गई निविदा पेटी (टेंडर बॉक्स) प्लाट नं.एस 5, सेक्टर –के डब्लू सी , कलंबोली, नवी मुंबई- 410218 में डाल सकते है ।
6. पूर्व बोली बैठक दि.07.12.2018 अपराह्न 11:30 बजे प्लाट नं.एस 5, सेक्टर –के डब्लू सी , कलंबोली, नवी मुंबई- 410218 मे होगी ।
7. प्राप्त निविदा उसी दिन दि 14.12.2018 को अपराह्न 3:30 बजे उपस्थित निविदा प्रतिनिधी के समक्ष खोले जायेंगे ।

निगम कोई निविदा स्वीकर या अस्वीकार (सभी निविदा अस्वीकार) करने का अपना अधिकार आरक्षित रखता है । तथापि निविदाकर्ता निगम से उनके निविदा की अस्वीकृत करने का कारण पुछ सकता है।

शाखा प्रबंधक

भारतीय कपास निगम लिमिटेड

(भारत सरकार का उपक्रम, वस्त्र मंत्रालय के अंतर्गत)

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No.CCI/KLM/Security services/2018-19 21.11.2018

TENDER NOTICE

The Corporation invites Tenders from the interested professionally competent and financially sound parties for appointment of Service Provider (Security Services) for providing Security Services at The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 Maharashtra State

Sr. No	Particulars of Work	EMD Amount in Rs	Period of contract
1.	The Corporation invites Tenders from the interested professionally competent and financially sound parties for appointment of Service Provider (Security Services) for providing Security Services at The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 Maharashtra State	50,000/-	24 Months

1. Blank tender document with detailed terms and conditions of the tender are available at above mentioned address free of cost **on all working days between 11.00 am to 5.00 p.m up to 13.12.2018.** The tender documents can also be downloaded from the Corporation web site i. e www.cotcorp.org.in and govt. portals for tender web site i. e www.eprocure.gov.in
2. Interested party may visit the location during all office working days i.e Monday to Friday between 10:00 a.m to 5:30p.m up to 13.12.2018 by intimation to The Cotton Corporation of India Ltd. , Warehousing Complex Plot S-5, Sector KWC, Kalamboli, Navi Mumbai-410 218 Maharashtra State. CCI Office contact No. 022-27420436/27424191
3. Earnest money amounting to Rs. 50,000/- (Rupees Fifty Thousand Only) in the form of Crossed Demand Draft/Pay Order/Banker's Cheque drawn on any of the scheduled Banks in favour of THE COTTON CORPORATION OF INDIA LTD., payable at Mumbai/Navi Mumbai must accompany the tender. Any Tender not accompanied by the requisite Earnest Money, shall be summarily rejected.
4. Sealed Tender documents may be submitted as under:

   Envelope A– (Technical bid-I with all enclosures and EMD) , **Envelope B - (**Financial bid-II)

   Envelope C: Envelope "C" should contain both Envelope "A" & Envelope "B"

   Each envelope be superscribed as "Tender for providing Security Services at CCI Kalamboli, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 Maharashtra State **and should bear the full address of tenderer at left side bottom of the envelope.**
5. The pre bid meeting will be held at CCI Warehousing Complex ,Plot S-5, Sector -KWC, Kalamboli, Navi Mumbai -410 218 on 07.12.2018 at 11:30 am.
6. The sealed tenders must be submitted/dropped in the **Tender Box placed** at **CCI Warehousing Complex ,Plot S-5, Sector -KWC, Kalamboli, Navi Mumbai -410 218** up to **3.00 p.m. of 14.12.2018**.
7. The tenders shall be opened on the same day i.e**. 14.12.2018 at 3.30 p.m. in the presence of tenderers who may wish to remain present.**

Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

BRANCH MANAGER

भारतीय कपास निगम लिमिटेड

(भारत सरकार का उपक्रम, वस्त्र मंत्रालय के अंतर्गत)

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No.CCI/KLM/Security services/2018-19 21.11.2018

Tenders for appointment of Security Service Provider

The Corporation invites Tenders from the interested professionally competent and financially sound parties for appointment of Service Provider (Security Services) for providing Security Services at The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 Maharashtra State

The eligibility criteria and detailed terms & conditions for the submission of tender for appointment of Service Provider (Security Services) can be downloaded from the CCI website of www.cotcorp.org.in and may also be seen at Govt.portal for tenders website www.eprocure.gov.in.

The last date of submission of tender is 15.00 hrs of 14.12.2018.

BRANCH MANAGER

भारतीय कपास निगम लिमिटेड

(भारत सरकार का उपक्रम, वस्त्र मंत्रालय के अंतर्गत)

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No.CCI/KLM/Security services/2018-19 21.11.2018

TENDER NOTICE

The Corporation invites sealed item rates tender on two bid system from professionally Competent and financially sound interested parties for appointment of Service Provider(Security Services) for providing Security Services at The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 Maharashtra State as per details given below for a period of two years which is extendable by further three months at the same rates, terms and conditions at the sole discretion of the Corporation. The Service Provider (Security Services) shall execute the contract as per the directions and control of the The Cotton Corporation of India Ltd., CCI Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 Maharashtra State

Sr. No.	Name of Branch/Location	Earnest Money Deposit (in Rs.)	Security Deposit (in Rs.)	Period of Contacts
1.	The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 Maharashtra State	Rs.50,000/-	Rs.2,50,000/-	24 Months

The tender shall be submitted in a Master Envelope super-scribed as Master Envelope for providing Security Services at Branch Office Kalamboli addressed to the Branch Manager, The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 Maharashtra State on or before 15.00 hrs. on 14.12.2018 containing two separate sealed envelopes

(1) First envelope containing the “Technical bid” having tender documents with documentary evidence and various documents as are listed and required to be furnished as mentioned in tender clause 3.2. Each and every page of tender and all the documents enclosed must be signed by the tenderer. The cover should be super-scribed as “**Technical Bid for providing Security Services at CCI Kalamboli** “

(2) Second envelope containing the price bid with the item rates as per schedule given under Annexure-A & A-I of the tender form super-scribed as “Financial Bid for providing Security Services at CCI Kalamboli . All the rates must be filled neatly in words & Figures and signed. Cutting & overwriting, if any must be initialed.

Tenders not accompanied by all the specified enclosures intact duly filled and signed shall be liable for rejection.

The tenderer who wish to purchase or download the tender form from website may ensure that they fulfill the requirement as mentioned under clause no. 3.2 and elsewhere in the tender form.

Tender form (Non- Transferable) embodying terms & conditions of the contract each set (induplicate) and other details can be had from the following office of CCI Ltd., Kalamboli, Navi Mumbai .

All such tender documents downloaded from the website will be legally valid for participating in the tender inquiry up to its closure day/time.

Intending tenderers are advised to visit the place of operations for acquainting themselves with the nature of work in their own interests before submitting the tender. Conditional tender and the tender not accompanied by the Earnest Money shall be summarily rejected.

The tenders not received with properly sealed are liable to be rejected.

Tender completed in all respects, accompanied with Earnest Money through a demand Draft in favour of The Cotton Corporation of India Ltd., Mumbai placed in shellac/ wax sealed envelope will be received at the office of Branch Manager , The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 upto 15:00 hrs on 14.12.2018. Technical bid will be opened in the same office at 15:30 hrs on 14.12.2018 in the presence of those tenderers/ authorized representatives who wish to be present at their own cost. The Financial BID envelope will be opened only of those tenderers who are found technically qualified at a later date to be informed individually to all technically qualified tenderers.

Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

BRANCH MANAGER

भारतीय कपास निगम लिमिटेड

(भारत सरकार का उपक्रम, वस्त्र मंत्रालय के अंतर्गत)

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TENDER DOCUMENT FOR

APPOINTMENT OF SERVICE PROVIDER(SECURITY SERVICES) FOR PROVIDING SECURITY SERVICES AT THE COTTON CORPORATION OF INDIA LTD., WAREHOUSING COMPLEX, PLOT NO.S-5, SECTOR-KWC, KALAMBOLI, NAVI MUMBAI -410218 MAHARASHTRA STATE

TECHNICAL BID- I

INDEX

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4.	TERMS AND CONDITIONS OF THE CONTRACTS INFORMATION OF TENDERER	15-22
5.	TECHNICAL ELIGILBILITY CRITERIA	23-24
6.	AGREEMENT	25-33
7.	FINANCIAL BID (ANNEXURES)	1-4

TENDER DOCUMENT

OPEN TENDER FOR APPOINTMENT OF SERVICE PROVIDER(SECURITY SERVICES) FOR PROVIDING SECURITY SERVICES AT THE COTTON CORPORATION OF INDIA LTD., WAREHOUSING COMPLEX, PLOT NO.S-5, SECTOR- KWC, KALAMBOLI, NAVI MUMBAI -410218 FOR PERIOD OF 24 MONTHS FROM THE DATE OF AWARD OF CONTRACT .

1.	Serial number assigned to the tender Form	…….
2.	Date of sale/issue	…….
3.	Name of the applicant to whom the tender form sold /issued	…….
4.	Full Address of the Applicant	…… …… ……
5.	Pre-bid meeting will be held on	07.12.2018 at 11:30hrs
6.	Clarifications/ queries, if any, is to be Submitted by	06.12.2018 at 16:00 hrs
7.	Pre-bid meeting will be held at	The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 Maharashtra State
8.	Sealed Tender Forms shall be received	Up to 15:00 hrs on 14.12.2018
9.	Tenders containing technical bids will be opened at	15:30 hrs on 14.12.2018

Office Seal

Full Signature of the Official
Issuing Tender Form
Name in Block Letters

……

Designation

……

Notes /Instructions:

i) The Tender Form is not transferable under any circumstances.

ii) The Tender documents are required to be submitted intact in a sealed cover without tampering with any of the folios thereof i.e., none of the folios of the Tender Document including all the Annexure should be detached and retained by the intending Tenderer. All folios shall be submitted in the manner required duly fulfilling all the conditions mentioned therein.

iii) Tender Documents shall be signed by the intending Tenderer or such person on his behalf as is legally authorised to sign for and on his behalf and under official seal at the time of submission.

iv) Each and every supporting document attached with the tender should be signed by the intending tenderer with official seal at the time of submission.

v) Failure to comply with conditions will render the tender liable to be rejected.

vi) Sealed tender forms in double bid system (Technical Bid and Financial Bid in Cover-I and Cover-II) completed in all respects shall be submitted in a master envelope in a sealed box kept for this purpose at the office of the Branch Manager , The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 Maharashtra on or before 15:00 hrs on 14.12.2018.

vii) Tenderer is required to disclose whether they are registered or not under "Small Scale Industrial Undertaking" and "Micro Small Medium Enterprises" if registered, certificate of registration be enclosed.

Dt: 21.11.2018

TENDER LETTER

Dear Sir,

Subject: Contract for Appointment of Service Provider (Security Services) for CCI Kalamboli premises.

The Complete set of tender papers for the Contract for Security Services for a period of 24 months comprising of the following chapters and Annexure, is not transferable under any circumstances.

TENDER LETTER

Chapter I	Instruction for submission of tenders
Chapter II	Terms and Conditions of the Contract
Annexure _'A' & A-1	Schedule of Rates
Annexure _B	Duty Details
Annexure _C	Information to the tenderer for Technical Bid for hiring of security services
Annexure _D	Agreement

It is advised to go through the tender document carefully and understand various provisions contained therein along with their implications.

You are required to submit your offer under two bid systems i.e. Cover-I containing technical bid along with documents and Cover-II containing financial bid and both covers should be kept/ submitted in a sealed third master envelope. Please ensure that all the documents listed in this chapter are complete in all respects before submission. This master envelope should be clearly super-scribed as "Tender for providing Security Services for CCI Kalamboli.

The sealed offer should be deposited in the sealed box kept for this purpose in the office of the Branch Manager, The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector-KWC, Kalamboli, Navi Mumbai -410218 Maharashtra State on or before 15:00 hrs on 14.12..2018. It will be in the interest of the tenderer to ensure that the tender documents are deposited positively on or before the date and time indicated above. The tender received after stipulated date and time shall not be entertained and returned unopened.

The technical bid of tender shall be opened at 15:30 hrs on 14.12.2018 No offer/tender shall be received after 15:00 hrs on 14.12.2018.

It may please be noted that the Corporation (CCI) reserves the right to:-

(i) Accept or reject any or the entire bid in part or in full without assigning any reason(s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

(ii) Accept or reject any or all of the financial bids in part or in full, irrespective of their being the lowest without assigning any reasons.

(iii) To extend the date of submission of the tender.

(iv) Relax the tender conditions at any stage, if considered necessary for the purpose of finalizing the contract in overall interest of the Corporation (CCI) and Trade.

(v) Re-tender or modify the terms and conditions of the tender. It also reserves rights to negotiate the rates with the lowest tenderer i.e. L-1.

(vi) Disqualify the tenderers black listed by State / Central Govt. undertakings / PSUs or whose contracts have been terminated on account of poor performance.

(vii) The Corporation also reserves the right to award the contract for security service to different bidders in case CCI cannot find a single party to do all jobs, However it would prefer the same contractor to do all the works specified in the tender document.

You are requested to peruse the tender documents carefully so as to avoid rejection of the tender for non-compliance with the necessary instructions or Terms and Conditions.

You may like to visit CCI Premises at Kalamboli to make yourself more conversant with the site conditions.

Thanking You,

Yours Faithfully,
For: The Cotton Corporation of India Ltd.,

Sd/
( ) Branch Manager

भारतीय कपास निगम लिमिटेड्
(भारत सरकार का उपक्रम, वस्त्र मंत्रालय के अंतर्गत)
निगमित पहचान संख्या :U51490MH1970GOI14733
सीसीआय वेयर हाऊसिंग काम्प्लेक्स ,प्लाट नं.एस 5, सेक्टर –केडब्लूसी, कलंबोली, नवी मुंबई- 410218 (महाराष्ट्र राज्य)
दूरभाष/PHONE/फैक्स/FAX:022-27420436/27424191 बेब साईट/website :cotcorp.org.in ई-मेल/E-mail:kalamboli@cotcorp.com
प्रशासकीय एवं पंजीकृत कार्यालय:कपास भवन , प्लॉट नं.3ए , सेक्टर -10,सीबीडी बेलापुर, नवी मुंबई – 400614(महाराष्ट्र राज्य)
दूरभाष /PHONE:27579217 ०ग्राम/GRAM:COTCORPIND ०फैक्स/FAX:(022)27576030-9219-6069
ई-मेल/E-mail:headoffice@cotcorp.com वस्त्र मंत्रालय बेब साईट/ Ministry of Textiles website : ministryoftextiles.gov.in

Dt.21.11.2018

CHAPTER

I INSTRUCTIONS FOR SUBMISSION OF TENDER

1. QUALIFICATION FOR ELIGIBILTY

The Tenderer should be a bonafide contractor, which shall mean an entity fulfill the following qualification criteria:

a) The annual gross turnover of the tenderer for three preceding financial year 2015- 2016, 2016-2017 and 2017 - 2018 should be minimum Rs. 50,00,000/- (Rs. Fifty lakhs only) each year from the work of Security Services duly certified by a Chartered Accountant.

b) The agency should be Licensed/Registered under The Private Security Agencies Regulation Act, 2005 to operate in the state of Maharashtra and/or proof of application for License in state of Maharashtra for having been made with concerned authority with acknowledgment. In case of applied for, price bid shall be opened in respect of those parties who will produce licence or satisfactory document/ registration certificate in otherwise situation issued by the appropriate authority under The Private Security Agencies Regulation Act, 2005 at the time of opening of 'Price Bid'

c) Certificate of experience in the work of providing Security Guards in each year during immediately preceding last three financial years from the date of NIT at least in three Central/State Govt. Organisations including Public Sector undertakings or Companies registered under Companies Act., Co-operatives.

d) Copy of PAN of the Tenderer and GST Registration No.

e) Having valid PF, ESI & GST registration with appropriate authorities.

f) EMD for 50,000/- (Rupees Fifty Thousand only) in the form of Demand Draft/Pay order in favour of "The Cotton Corporation of India Ltd., payable at Mumbai , issued from any scheduled Bank. EMD shall be interest free and refundable to unsuccessful tenderer. Earnest Money shall be forfeited

i. If the tenderer after submitting his tender resiles from or modifies his offer and/ or terms and conditions thereof, in any manner before its acceptance.

ii. In the event of tenderer's failure, after acceptance his tender, to furnish the requisite security deposit by the due date and sign the agreement without prejudice to any other rights and remedies of the Corporation (CCI) under the contract and law.

g) Meeting all other requisites laid down in this Tender elsewhere.

2. TENDER DOCUMENT

The Tender Document will consist of all documents listed in the table of Contents on page no.5: These must be submitted together in the manner indicated below, failing which the tender is liable to be rejected. Incomplete or conditional tender is also liable to be rejected.

3.0 SUBMISSION OF TENDERS – TIME LIMIT/MODE

3.1 The tender document duly completed & signed should be submitted in Cover-I and Cover-II.

3.2 The following documents must be submitted with the offer in Cover-I and Cover-II to be super-scribed as "Technical Bid for providing security services at CCI Kalamboli" and "Financial Bid for providing security services at CCI Kalamboli " respectively: Both the covers should be kept in a master envelop super-scribed as "**Tender for providing Security Services at CCI Kalamboli"** .

Cover-I, Technical Bid

a) Letter of Submission of Tender.

b) Crossed Demand Draft of Rs.50,000/- (Rupees Fifty Thousand only) towards Earnest Money Deposit.

c) Documents indicating ongoing contracts in hand as well as of past showing requisite experience for at least three immediate preceding financial years i.e. 2015-16,2016-17 &2017-18 from the date of NIT at least in three Central/ State Govt. organisation including PSU/ Co-operatives or Companies registered under Companies Act.

d) The experience certificate issued by the said organization shall invariably bear name and designation of the issuing authority along with rubber stamp. The Income Expenditure or Profit & Loss Statement for the preceding / last three financial years 2015-16; 2016-17 & 2017-18 duly certified by Chartered Accountant in proof of requisite annual turnover of Rs. 50 lakhs each year from the work of Security Services. If the audit has not been completed for the year 2017-18, the provisional balance sheet and Profit & Loss account for the year 2017-18 duly certified by the Chartered Accountancy Firm may be submitted.

e) Papers indicating constitution of the firm.

f) The tender documents must be properly numbered and bonded.

g) Power of Attorney for signing the tender documents, if required.

h) Original or duly attested copies of registration certificate under PF, ESI, GST and License under PSARA* from concerned state authority.

i) Duly attested copy of valid labour licence issued by Regional Labour Commissioner, Govt. of India. However, the tenderer selected/ appointed who does not have labour license are required to apply and get labour license within one month from the Labour Authority from the date of the joining the work.

j) Certified copy of PAN of the tenderer issued by Income Tax Authority.

k) A certified copy of PAN based copy of GST Registration / code No.

l) A self certificate certifying that the person including sole proprietor firm/partnership firm/corporate entity are not black listed in any central/state Govt.PSU etc. as on date of submission of tender.

m) Income Tax Return filed during last Three Financial Years.

n) Latest documentary proof regarding filing of GST Return with GST Authority be submitted. In case any exemption for payment of GST has been given by the Authority, the same may be placed on record.

o) The sufficient documents in support of the information required under Annexure- 'C' and elsewhere should be submitted.

Note: All documents to be enclosed should be signed by the tenderer failing which their tender shall be liable for rejection.

COVER II- FINANCIAL BID:

Note: Financial Bid in Annexure "A" , "A-1" & "A-2" duly signed by the tenderer under seal be submitted.

Both the covers as above should be kept in master envelop and sealed super-scribing "Tender for providing security services at CCI Kalamboli" while submitting the same to the Corporation.

a) The Tenderer shall quote lump sum/ consolidated rates (based on the Minimum Wages Act, as revised from time to time during the tenure of the contract) under "A" of Annexure A-1 for each category of security personnel to be deployed by them at CCI Kalamboli towards their wage structure profile inclusive of all the elements of statutory. Obligations under various labour laws and also likewise quote the consolidated/ lump sum rates under "B" of Annexure A-1 towards service charges inclusive of expected change/ increase in future as mentioned there under. Quotes should be made by taking into account minimum wages including variable DA notified by Central Govt w.e.f. __.__.2018 for Area-A for watch and ward staff. GST shall be paid extra on the bills as per extant rule.

b) On the basis of "A"&"B" of Annexure A-1, the consolidated/ lump sum rate shall be quoted under "C" of Annexure-A-1 which shall be basis of payment by The Corporation to security agency towards actual deployment of each category of security personnel during the currency of the entire contract period including extendable period under the contract.

c) No request for revision of the rates quoted by Security Service Provider under "C" of Annexure A-1 shall be entertained under any circumstances during the entire period of contract including its extended period as per the provisions of contract Agreement.

d) A break-up statement in respect of wage structure profile against consolidated/ lump sum rates as quoted under "A" of Annexure A-1 by the Tenderer by covering all statutory obligations, must be submitted under Annexure A-2 for reference and governance of the contract.

i)The tenders duly completed as described in paras above must reach the designated office of The Branch Manager, The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC,Kalamboli, Navi Mumbai -410218 up to 15:00 hrs. on 14.12.2018 positively.

ii) Any tender delivered or sent otherwise will be at the risk of tenderers. In case the date of opening is declared holiday, the tender will be received and opened on the next working day at the same place and venue and time.

iii) The Cover-I of tenders will be opened at CCI Kalamboli at 15:30 hrs. on 14.12.2018 in the presence of authorized representative of the tenderer, if deputed. The date and time of opening of Cover-II regarding financial bid shall be intimated to the individual technically qualified tenderer separately. Sealed tenders shall only be submitted either by registered post with acknowledgement due or in person.

iv) Tenders by Telegram or other mode will not be considered. The Corporation reserves the rights to extend the date of submission and opening of tender.

v) All rates shall be quoted only on the proper form of the Schedule of Rates and each page of this schedule shall be signed in full by the tenderer or his authorized signatory as described in above.

vi) The schedule of rates should be filled in carefully after considering all the aspects of work as described in the Tender on “Scope of Work” and “Terms & Conditions”. No request for change or variation in rates or terms and conditions of the contract shall be entertained on the grounds that the tenderer had not understood the work envisaged by this Contract for Security Services of CCI premises at its Kalamboli , any overwriting in the Schedule of Rates should be avoided. In case of a mistake, the mistake should be clearly cut and the correction should be signed in full by the tenderer or his authorized signatory. The total number of cutting on each page must be mentioned on the bottom of each page.

vii) The tenderer will have to submit an analysis of rates if called upon to do so by the Corporation.

viii) The Corporation reserves the right to retender or modify the terms and condition of the tender. It also reserves the right to negotiate the rates with the lowest tenderer, i.e. L-1. Tenderer shall not increase his/their quoted rates in case the CCI administration negotiates for reduction of rates, such negotiation shall not amount to cancellation or withdrawal of the original offer and the rates quoted will be binding on the tenderers.

ix) Any variation, addition and/or omissions in the items of work to be actually carried-out shall not form a basis of any dispute regarding the rates quoted by the tenderer in the tender. The rate quoted by the tenderer shall be applicable irrespective of the volume of work.

x) The rates in the schedule of rates must be quoted in both words and figures. If there is variation between the rates quoted in “figures” and in “words”, only the lower of the rate quoted in words and figures for the item shall be taken to be as correct and valid.

xi) Each folio of Tender Documents shall be signed by the intending Tenderer or such person on his behalf as is legally authorized to sign for and on his behalf and embossed with official seal at the time of submission.

xii) Each and every supporting document attached with the tender should be signed by the intending tenderer and embossed with the official seal at the time of submission.

xiii) Tenders containing erasures, omissions or alteration are liable to be rejected if any correction become necessary, these must be made in ink and all such correction must be attested by full signature of the tenderer and dated.

4.0 EVALUATION OF PRICE BID:

The price bid shall be evaluated to find the L-1 in consideration of the total amount payable at the rates quoted by the Security Agency under "C" of Annexure-A-1 i.e. Consolidated/ lump sum rates and Service Charges.

5.0 PREVIOUS EXPERIENCE OF TENDERERS

The tenderer should enclose documents/ certificates/ award letter of contracts in proof, to the satisfaction of CCI , of his experience in the work of Security for at least three immediate preceding financial years i.e. 2015-16, 2016-17 & 2017-18 in at least three Central/State Govt organizations including Public Sector undertaking or reputed private agencies, co-operatives. The experience should be in the same name/firm/composition in which it is applying for this contract. Tenders, which are not supported by satisfactory credentials, will not be considered.

6.0 FINANCIAL CREDIBILITY OF FIRM

6.1 The tenderer should have achieved a minimum annual turnover of Rs. 50 Lakhs p.a. from work of Security Services each year in the preceding three Financial Years 2015-16, 2016-17 & 2017-18 .

6.2 For satisfactorily establishing the requirement stipulated at 6.1, the financial statements like P&L A/c and Balance Sheet for the last three financial years 2015-16, 2016-17 & 2017-18 duly certified by a Chartered Accountant should be submitted. If the audit has not been completed for the year 2017-18, the provisional balance sheet and Profit & Loss Account for the year 2017-18 duly certified by the Chartered Accountancy firm may be submitted.

7.0 CONSTITUTION OF THE FIRM

7.1 The tenderers who are the constituents of a Firm, Company, Association/or Society must enclose attested copies of the constitution of their Firm/Company/Association or Society and power of attorney.

7.2 If the tender is submitted by a proprietary firm, it shall be signed by the proprietor above his full name and the name of his firm with its current address.

7.3 If the tender application is submitted by a firm in partnership, it shall be signed by all partners of the firm above their full names and current addresses or by a partner holding the Power of Attorney for the firm for signing the application, in which case the certified copy of the Power of Attorney shall accompany the tender application/document. A certified copy of the partnership deed, current address of the firm and the full names and addresses of all partners of the firm shall also accompany the tender application/document.

7.4 If a Limited Company submits the tender application, it shall be signed by its Managing Director or the duly authorized person holding the Power of Attorney for signing the application in which case a certified copy of the Power of Attorney shall accompany the application/document. Such Limited Company will be required to furnish satisfactory evidence such as a copy of Memorandum and Articles of association.

7.5 The cancellation of any documents such as Power of Attorney, Partnership Deed etc. shall forthwith be communicated to the corporation (CCI) in writing, failing which CCI shall have no responsibility or liability for any action taken on the strength of the said documents submitted earlier or on the basis of the amended documents.

7.6 The Corporation may recognize changes in Power of Attorney and related documents mentioned in sub-para 7.1 after obtaining proper legal advice, cost of which will be chargeable to the tenderer/contractor.

8.0 STUDY OF LOCAL CONDITIONS

The tenderer is advised in his own interest to visit the site of the work and acquaint himself with all local conditions, means of access to the work, nature of work etc.

9.0 VALIDITY OF OFFER

9.1 The tenderer will be required to keep the offer open for a period of 90 (Ninety) days from the last date of submission of tenders. It shall be understood that the tender documents have been sold/issued to the tenderer and the tenderer is permitted to tender in consideration of the stipulation that after submitting his tender, he will not rescind from his offer or modify the terms and conditions thereof in any manner that is not acceptable to CCI. If the tenderer fails to observe or comply with the said stipulation, the amount of earnest money shall be liable to be forfeited by the corporation.

10.0 ACCEPTANCE OF TENDER

10.1 When the quotes of qualified bidders are same, the following criteria may be adopted for further evaluation.

a. The Financial turnover of the company/firm for the last three Financial Year as per audited report. Based upon the three years, average turnover will be calculated, and Company/firm with higher turnover will be declared the successful bidder.

b. In case two or more company/firm having same/similar turnover preference will be given to agencies who are Licensed under The Private Security Agencies Regulation Act, 2005 in more than 3 states. Agency meeting this criteria will be declared the successful bidder.

c. In case more than one agency has the same average turnover as given para (a) and are registered in more than 3 states under The Private Security Agencies Regulation Act, 2005 then the agency having proof of firefighting trained personnel from Govt. approved Institution/body/department criteria will be declared the successful bidder. The decision of the Competent Authority of CCI, shall be final and binding on the tenderers. No representation shall be entertained on this account.

10.2 The authority for acceptance of the tender documents and tendered rates will not rest with the Competent Authority of The Cotton Corporation of India Ltd., who does not bind himself to accept the lowest or any other tender, nor does he undertake to assign reasons for his decision in this matter.

10.3 Acceptance of tendered rates will be communicated by cable/ Telex/ Telegram/ Express Letter or Formal Acceptance of tender. In case where acceptance is indicated by Cable/Telex/Telegram or Express Letter, the Formal Acceptance of tender will be forwarded to the contractor as soon as possible, but the Cable/Telex/Telegram or Express Letter should be deemed to conclude the contract.

10.4 The tender documents in which tender are submitted by a tenderer shall become the property of CCI and CCI shall have no obligation to return the same to the tenderer(s).

10.5 Canvassing in connection with tenders is strictly prohibited and the tender submitted by the tenderer who resorts to canvassing will be liable for rejection.

10.6 On acceptance of the tender, the name of accredited representative(s) of the tenderer who would be responsible for taking instructions from CCI shall be communicated to CCI within two working days.

10.7 If tenderer deliberately gives wrong information or conceals any Information/facts in his tender, which shall be favourable for acceptance of his tender fraudulently, then CCI reserve the right to reject such tender at any stage of execution without any financial liability. The earnest money of such tenderer will be forfeited.

11.0 EXECUTION OF CONTRACT DOCUMENT

11.1 The tenderer whose tender is accepted shall be required to appear at the office of the Branch Manager , The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 in person or, if the tenderer is a Firm, Company or a Corporation, a duly authorised representative shall so appear and execute the contract documents/agreement as per Annexure-D on a non-judicial stamp paper of Rs.100/- within Seven days of the date of issue of communication from the CCI's office and start the work within 14 days of the execution of contract/agreement documents. Failure to do so shall constitute a breach of the contract concluded by the acceptance of the tender and EMD of such tenderer will be forfeited.

11.2 The tenderer shall treat the contents of the tender documents as private and confidential.

12.0 POSTAL ADDRESS FOR COMMUNICATION

Every tenderer shall state in the tender his postal address/e. mail address fully and clearly. Any communication sent to the tenderer by post at his said address/Email address shall be deemed to have reached the tenderer intime.

13.0TENDERS THROUGH WEBSITE OF CCI

The bidders who are downloading the tender document from the CCI's website and willing to participate in this tender must comply with the terms and conditions mentioned in the tender document and any changes / modifications made in the tender document will be liable for rejection. Tenderers may download the tender document from the website and same after due completion in all respect, may be submitted in the Cover-I of Technical Bid.

The tenderer has to indemnify CCI for any losses accrued due to alteration / modification made in the tender terms and conditions.

If at any stage, change / modification is noticed in the tender document, tenderer will abide by the original terms and conditions of the tender, failing which, CCI reserves the right to reject the tender and / or terminate the contract.

CHAPTER II

TERMS AND CONDITIONS OF CONTRACT FOR PROVIDING SECURITY AND INCIDENTAL SERVICES at The Cotton Corporation of India Ltd., Warehousing Complex, Plot No.S-5, Sector-KWC, Kalamboli, Navi Mumbai -410218

1.0 SCOPE OF THE WORK

The agency will be required to provide complete security solution for CCI's KWC, Kalamboli by deploying required number of security personal which would mainly comprise of the following:

i) The agency will provide round-the-clock security arrangements (in three shifts) at the premises of CCI Kalamboli in the state of Maharashtra.

ii) The agency will take control of the fire fighting system within the said premises and strictly maintain the roster/duty deployment/attendance duly signed by the Security Personnel deployed at CCI Kalamboli.

iii) The agency will ensure smooth traffic flow and control the movement of the vehicular traffic and allow only authorized persons/vehicles to enter the premises of CCI Kalamboli after verification of identity and maintain the record of their inward/outward movement.

iv) The agency will undertake any other work incidental to security system including opening / closing of office/sheds and specifically assigned by the Branch Manager, CCI.

2.0 DURATION OF THE CONTRACT

i) This contract will be valid for a period of two years from the date of award of the contract or the date as specified by CCI.

ii) CCI at its sole discretion may, within three months prior to expiry of initial term, extend the contract for such a further period up to THREE MONTHS on the existing rates, terms and conditions of contract.

iii) In case the agency is not inclined for any extension, the agency will be required to give notice of three months in advance before the completion of the contract period otherwise decision of the company under 2 (ii) above shall be binding on the agency.

iv) CCI reserves the right to terminate the contract by giving 15 days notice on the ground of unsatisfactory performance or violation of any contract provision referred hereunder.

3.0 PAYMENTS

i) The contractor shall be required to submit pre-receipted bill/claim before 7th day of the succeeding month along with proof of disbursement of wages with full details viz Basic rate, VDA, HRA, other allowances, and statutory deductions etc. duly verified by the authorized representative of CCI. Proof of deposit of PF (Employee-Employer share), ESI and GST etc along with details of amount deposited in respect of each security personnel with concerned authority, quoting respective PF Registration No. of each security personnel against whom the amount deposited under due acknowledgement, for the previous month

and proof of other payments such as bonus etc in respect of each category of Security personnel/name wise be submitted to the Branch Manager , CCI Kalamboli who will verify the same with duty roaster and other documents maintained for the purpose.

ii) Payment will be made through e-payment system by the CCI on submission of bills through Branch Manager for which following details shall be provided by the Security Service Provider immediately after commencing the contract for e-payment.

   a. Bank Accounts No.
   b. Name /Address of the Bank
   c. IFSC Code of the Bank (RTGS)

iii) The Security Service Provider will be paid consolidated/ lump sum rates and Service charges quoted by them for each category of Security Personnel under “C” of Annexure A-1 towards their actual deployment during the currency of the entire contract period.

iv) Bonus @ 8.33% (statutory minimum and to be calculated as per the payment of Bonus Act) will be paid subject to submission of satisfactory proof in token of having made the payment by the Security Agency along with calculation sheet. No extra service charge will be payable on this account.

v) GST and other Government levies, if any applicable, on consolidated/ lump sum quote under “C” of Annexure-A-1/ bonus payment will be released/ reimbursed on depositing the proof of its submission by the Security Agency to CCI.

vi) The Income Tax at the rate as applicable from time to time under provision of the Income Tax Act or any modified/ revised version thereof, shall be deducted at source from the admitted bills/ invoices of the Security Service Provider. However, in case the Security Service Provider is granted exemption from the deduction of Income Tax at source or granted certificate for the deduction of Income Tax at lower rate, then he is required to produce a certificate from the Income Tax Authorities indicating clearly that no Tax at source or Tax at lower rate, as the case may be, be deducted from the Security Service Provider against the said contract. Such a certificate shall have to be obtained at the commencement of each Financial Year. The amount of TDS shall be deposited in the account of Income Tax Department and TDS certificate shall be issued as per rules of Income Tax Act 1961.

vii) CCI shall not be liable for payment of any interest on any bill outstanding for payment for any reason, whatsoever.

4.0 LIABILITY

i) The Security Agency will make the payment of wages to its Security Personnel deployed at the CCI Kalamboli as per the minimum wage structure circulated by the Central Government from time to time by strictly following other statutory obligations under various labour laws.

ii) The minimum wages are subject to revision as and when there is any such revision notified by the Appropriate Authority. The Security Agency is required to furnish the documentary proof of the minimum wages as applicable for Security Personnel from time to time and comply accordingly.

iii) The Agency shall accept full and exclusive liability for disbursement of wages to its personnel deployed for the security of above said premises, their provident fund, ESI deposits etc. as applicable under law and make such payments as soon as it becomes payable; by way of cheque/ bank transfer in the bank Account of the individual personnel deployed by them.

iv) The agency shall submit satisfactory proof of disbursement of wages and bonus/ gratuity as per Act, etc; to CCI; failing which reimbursement to this account will be withheld and it will be taken as non-compliance on the part of the agency.

v) The agency is required to provide surprise security check along with Branch manager as and when required and sufficient proof about the physical presence of security personnel on duty vis-à-vis their identity/ attendance etc.

vi) The agency is required to provide adequate proof of leave reserves and on account of failure to do so, the payment of overtime will be solely borne by the agency. CCI will have right to refrain from frequent deployment of security personnel on overtime system and it shall be resorted in rarest circumstances with due knowledge of Branch Manager.

5.0 DEPLOYMENT

i) The agency may deploy security personnel for 03 (Three) number of posts as identified by CCI as per Annexure-B. In addition to this, agency shall deploy one security supervisor who shall necessarily be Ex-serviceman only and responsible for control and supervision of all the security personnel deployed by the agency. However, CCI reserves the right to review the deployment periodically and amend number of posts which may involve increase or decrease in the number of posts for such deployments. In case of intermittent amendment made by CCI in number of posts and notified to the agency, the amended number of posts will be treated as an integral part of this contract, and the earlier number of posts will be deemed to have been annulled from such date of new notification. The agency should also make adhoc deployment for security need arising on short notice and payment for such deployment will be made on the basis of rate per guard per day in reference to the calendar month of such deployment.

ii) The agency shall ensure that all its personnel deputed at CCI Kalamboli premises are of sound character and proven integrity and are competent and qualified to carry out the duties assigned to them. If felt necessary, police verification may be got done by the Agency for the personnel deployed for the security of above said premises of CCI with the approval of Branch Manager .

6.0 OTHERS

i) In order to execute the scope of the work and the quantum of work arising out of the express and implied condition of this contract, the Agency will be responsible to arrange their own employees/workers, material, equipments etc., in adequate numbers and/or quantities so as to ensure efficient and effective accomplishment of work within the required time period.

ii) All the Security personnel employed by the Agency shall be engaged by him as his own employees/workmen in all respect implied or expressed. The Agency shall be responsible against any liabilities of accident, partial or full disability, death etc. The Agency shall keep CCI indemnified against liabilities arising out of the contract on this account.

iii) The Agency shall be solely responsible for compliance of all applicable labour laws and the statutory provisions enshrined therein; and the Agency shall specifically ensure compliance of all such various laws, Acts, including but not limited to following Acts:-

a) Contract Labour (Regulation & Abolition) Act 1970 and Rules made there under.

b) The Employees (Provident Fund & Miscellaneous Provisions) Act 1952

c) The Employees State Insurance Act 1948 wherever applicable; in case ESI Act is not applicable The Workmen Compensation Act 1923 and Maternity Benefit Act 1961 will be applicable.

d) The Minimum Wages Act, 1948

e) The Payment of Bonus Act, 1965

f) The Payment of Gratuity Act, 1972

g) The Payment of Wages Act, 1936

h) The Private Security Agencies (Regulation) Act, 2005.

The Agency shall maintain all Registers and records, file the returns, display notices as required under the provisions and rules of various applicable labour laws.

iv) Apart from the indemnity provided to the Principal Employer under the various labour laws, the agency shall fully indemnify CCI against all the payments, claims and liabilities whatsoever incidentally arising out of or for compliance with or endorsement of the provisions of any labour laws or other laws to the extent to their applicability to the establishment/work in CCI.

v) Agency will conduct a survey of Security System at CCI Kalamboli above said premises and provide advice to CCI to make the security system robust and sound. Any lapse in the security should be immediately informed to the CCI's officials for ensuring appropriate measures in this regard.

vi) The agency will ensure that all deployed security personnel are well trained and capable of undertaking fire fighting activity. The agency shall also organize mock drill for the security persons every quarter.

vii) The Agency shall ensure that the Security Personnel deployed shall at all time of their duty wear prescribed uniform of the Agency with proper Photo Identity Card, name tab, baton, whistle etc.

viii) The Agency shall ensure that Security personnel do not take any alcohol or intoxicants and smoke during the duty hours. CCI shall have the right to object and require the Agency to remove forthwith from the premises any personnel employed by him, if in the opinion of CCI such person's conduct is not commensurate with the requirements, discipline, decorum and decency of CCI and/or the person's presence is not desirable due to lack of proper performance of the assigned duties & discipline.

ix) The Agency shall make compulsory security review every 15 days (twice in a month) and ensure that their Guards are well equipped and CCI"s premises are fully secured. For this purpose Agency should take note of Lighting of all posts and sensitive points, Watch Towers/cabins, and communications facilities.

x) The successful Agency shall not sublet, transfer or assign the lease or any part thereof without the previous written approval of CCI. In case the contractor contravenes this condition, CCI shall be entitled to place the contract elsewhere at the cost and risk of contractor and all expenses borne on this account shall be recovered from him.

7.0 SECURITY DEPOSIT

i) The successful tenderer shall furnish a security deposit of Rs. 2,50,000/- (Rupees Two Lakhs and Fifty Thousands only). The Security Deposit shall be submitted in the form of Demand Draft/ Pay Order of any Nationalized /Schedule Banks of India in favour of The Cotton Corporation of India Ltd.,and payable at Mumbai .

ii) The successful tenderer may have the option for adjusting the EMD amount against the Security Deposit required to be made with CCI by depositing the balance amount of it and furnishing written request on this account. If the successful tenderer fails to furnish the security deposit within 10 days after issue of demand letter, his EMD shall be forfeited unless time extension on demand is granted by the CCI.

iii) CCI shall be entitled to appropriate the whole or part of the security deposit in the circumstances hereinafter provided without prejudice to any other remedy or right.

iv) CCI shall be entitled to recover any loss or damage that CCI may suffer or sustain by reason of the failure of the Agency to observe and in performance of the terms and conditions of this contract from the amount of the security deposit, and in the event of any balance remaining due to CCI, the Agency shall forthwith pay the same. In the event of any such deduction being made from the security deposit, the agency shall at once make good the deficiency in the amount of the security deposit within 15 days of the date of demand to this effect, failing which CCI shall deduct the same from the amounts due to the agency.

v) The security deposit referred to above shall be appropriated by CCI in the event of any breach on the part of the agency of any of the terms and conditions of this contract without prejudice to CCI's right to rescind the contract and other rights and remedies warranted by Law.

vi) No interest shall be paid on security deposit or any other amount withheld.

8.0 PENALTIES

i) For any default in the performance of any of the terms and conditions under this contract by the Agency, CCI at the first instance may impose a penalty as deemed appropriate subject to a maximum of Rs. 5000/- on the Agency; and in multiple of additional amount subject to a maximum of Rs.2500/- for every subsequent default or non-performance.

ii) Depending upon the facts and circumstances. CCI at its own discretion may decide to either impose the penalties as above or terminate the contract in addition to the recovery of loss suffered by the company, if any, which is caused due to negligence of the agency.

9.0 SAVINGS

In event of any dispute arising out of execution of this contract or due to interpretation of any terms and conditions, the matter may be referred to the Branch Manager of CCI Kalamboli whose decision shall be final and binding.

10.0 ARBITRATION

All disputes and differences arising out of or in any way touching or concerning this agreement whatsoever (except as to any matter the decision of which is expressly provided for in the contract) shall be referred to the sole arbitrator or any person appointed by the Competent Authority , The Cotton Corporation of India Ltd., Kapas Bhavan , Plot No 3A, Sector – 10 , CBD Belapur , Navi Mumbai – 400 614. It will be no objection to any such appointment that the person appointed is an employee of the company/CCI that he had to deal with the matters to which the contract related and that in the course of his duties as such employee of the company/CCI he had expressed views on all or any of the matter in dispute or difference. The award of such arbitrator shall be final and binding on the parties to this contract. It is term of this contract that in the event of such Arbitration to whom the matter is originally referred being transferred, or vacating his office or being unable to act for any reason the Corporation (CCI) at the time of such transfer, vacation of office or inability to act shall appoint another person to act as Arbitrator in accordance with the terms of this contract. Such person shall be entitled to proceed with the reference from the stage at which was left by his predecessor. It is also a term of this contract that no person other than a person appointed by the Competent Authority , The Cotton Corporation of India Ltd., Kapas Bhavan , Plot No 3A, Sector – 10 , CBD Belapur , Navi Mumbai – 400 614. as aforesaid should act as Arbitrator and if for any reason that is not possible the matter is not to be referred to arbitration at all. The Arbitrator shall give reason for his award.

Provided further that any demand for arbitration in respect of any claim (s) of the contractors under the contract shall be in writing and made within one year of the date of termination or completion (expiry of the period) of the contract and where this provision is not complied with the claim (s) of the contractor shall be deemed to have been waived and absolutely barred and the company/CCI shall be discharged and released of liabilities under the contract.

The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion.

The Arbitral proceeding in respect of dispute shall commence of the date on which the Arbitrator call upon the parties to file their claim and defense statement.

The work under the contract, if reasonable possible continue during the arbitration proceeding and no payment due or payable to the Contractor shall be withheld on account of such proceeding.

The cost of arbitration shall be borne by parties as per the decision of the Arbitrator.

The Arbitrator shall give separate award in respect of each dispute of difference referred to him.

Subject as aforesaid the Arbitration & Conciliation Act 1996 shall apply to the Arbitration proceedings under this clause.

All disputes will be subject to jurisdiction of Courts at Mumbai.

BRANCH MANAGER ,
CCI, KALAMBOLI, NAVI MUMBAI – 410 218

All terms and conditions listed from para 1 to 10 along with all sub paras read carefully, understood and accepted.

Signature of the Bidder with
full name & address and seal.

ANNEXURE- “B”

(Note: this is only illustrative & can be modified location wise)

SHIFTS / POSTS	General Shift	A – Shifts	B – Shifts	C– Shifts
CCI Warehousing Complex , Kalamboli	Number	06.00 hrs to 14.00 hrs	14.00hrs to 22.00 hrs	22.00hrs to 06.00 hrs
Security supervisor (Ex-serviceman only)	01 (on all working days) (09:00 to 17:30 hrs)	one (1) No. Guards	one (1) No. Guards	one (1) No. Guards
Security Guard (to Be deployed as per instruction of the Branch Manager	…….	…..	…….	…….

Name and signature of
Authorized Signatory:

Stamp/ seal of the Bidder/ Tenderer

Date:

Place:

ANNEXURE- "C"

TECHNICAL BID FOR HIRING OF SECURITY GUARDS

(To be submitted in Cover-I along with other documents)

1	Name & address of the Tenderer Organization/ Agency with phone number, email and name and telephone / mobile number of contact person	…… Office Address …… …… Telephone No. ……..(o)……..(R) Mobile No.…….. Email ……..
2	Experience in the work of providing Security Services. Particular of experience (Attach certificate, testimonials). This shall cover the details of work of similar nature, approximate magnitude and duration carried out and / or on hand for at least 3 immediate preceding financial years along with a certificate from the agency where the job was carried out. Name of Organization with complete address and telephone number to whom services provided	I a. From _____ to _____. b. Contract Amount in Rs. Per month ……. c. Reason for Termination
		II a. From _____ to _____. b. Contract Amount in Rs. Per month ……. c. Reason for Termination
		III a. From _____ to _____. b. Contract Amount in Rs. Per month ……. c. Reason for Termination
3	Set-up of your Organization, clearly indicating details of managerial, supervisory and other staff, also indicate the number of muster roll staff available for performing the services	
a.	Is the establishment registered with the Government; please give details with Document / evidence.	
b.	Do you have labour licence please give details and enclose the copy thereof.	
c.	Undertaking of the Agency confirming the availability of the adequate manpower of requisite qualification and experience for deployment in CCI	
4	Are you covered by the labour Legislation such as, ESI, EPF, Gratuity etc.	YES / NO
5	Please give EPF No. ESI Code: Gratuity Act Regn. No. (Attach copies)	
6	Are you governed by minimum wages rules of the Govt. of India if yes, please give details.	YES / NO
7	Please attach copy of Income Tax return of last three years.	
8	Please attach balance sheet of the company, duly certified by Chartered Accountant for last three financial years.	
9	PAN (Please attach copy)	
10	Trade Licence No. (Please attach copy)	
11	GST Registration (Please attach copy)	
12	Please attach copy of latest GST Return filed with the authority or copy of exemption letter, if any.	

13	Acceptance of term & condition attached. Please sign each page of term and condition as token of acceptance and submit as part of tender document.	YES / NO
14	Power of Attorney / authorization for signing the bid documents.	
15	Please submit an undertaking that no case is pending with the police against the Proprietor/firm/partner or the Company (agency). Indicate any conviction in the past against the Company/firm/partner.	
16	Detail of the D.D./Pay order of Rs. 50,000/- .towards bid security (EMD) DD /PO No. Date: Drawn on:	
17	Valid labour licence issued by Regional Labour Commissioner, Govt. of India Licence No. Date Authority issued	
18	Register under small scale industrial undertaking and micro small and medium enterprises	YES / NO Please enclose copy of certificate of registration

Declaration by the Tenderer:

This is to certify that I/We before signing this tender have read fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Encls:

1. DD / Pay Order No. _____.
2. Term & Condition (each page must be signed)
3. Financial Bid (in Cover-II)

Name and signature of
Authorized Signatory:

Stamp/ seal of the Bidder/ Tenderer
Date:
Place:

ANNEXURE-D

The Cotton Corporation of India Ltd

Date of Execution- .....……

Place of Execution - Navi Mumbai

AGREEMENT

This Agreement is executed between The Cotton Corporation of India Ltd. , Navi Mumbai. A Company registered under the Companies Act 1956 having its Corporate office, Kapas Bhavan , Plot No 3A, Sector-10, CBD Belapur, Navi Mumbai- 410 218 (hereinafter referred to as "Company" of the First Part).

AND

M/s .....(the contractor with the complete address)

(hereinafter called the "Contractor" which expression shall mean and include their/his legal heirs successors, administration and assigns) of the Second Part.

Whereas the The Cotton Corporation of India Ltd. , Navi Mumbai, has agreed to grant the contract of Service Provider (Security Services) for its Branch office , at CCI Kalamboli in response to the submission of sealed tender No. CCI /KAL/ Security /18-19/ Dated: 01.10.2018 by me/us on …… to the Branch Manager , THE COTTON CORPORATION OF INDIA LTD., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218 and the contractor has accepted the terms and conditions described in the award/tender document (which shall be implicit part of this agreement). I/We…… , am/are executing this agreement on …….. and hereby confirm that I/We have thoroughly examined and understood the terms and conditions of the invitation of tender bearing no. CCI /KAL/ Security /18-19/ Dated:01.10.2018 by Branch Manager , THE COTTON CORPORATION OF INDIA LTD., Warehousing Complex, Plot No.S-5, Sector- KWC, Kalamboli, Navi Mumbai -410218, for appointment of Security Service Provider for providing round the clock security services at its Branch Office situated at Kalamboli in the state of Maharashtra . I/We am/are willingly undertaking the said work consequent on the approval of the tender given to me/us vide letter No……..…dt..... by the THE COTTON CORPORATION OF INDIA LTD Navi Mumbai at the rates mentioned in the schedule as annexed hereto which forms part of this agreement, and as per terms and conditions of the tender.

Now this agreement witnessed as under:-

1) The terms "Company" or THE COTTON CORPORATION OF INDIA LTD Navi Mumbai-400614, wherever occurs shall mean the THE COTTON CORPORATION OF INDIA LTD ,established under Indian Companies Act, 1956, and shall include its administrators, successors and assigns. It will also be called CCI Ltd.
2) "Competent Authority" shall mean the Chairman Cum Managing Director/Authorized Officer of the Company.

3) "Branch Manager" shall mean the Branch Manager, The Cotton Corporation of India Ltd. , and in charge of CCI Kalamboli Navi Mumbai .

4) The Officer in charge shall mean the person appointed-authorized by the CMD/Authorised Officer, The Cotton Corporation of Ltd , Navi Mumbai .

5) The term "Contract" shall mean and include the terms & conditions as may be added to it.

6) The term "Contractor" shall mean and include the person, firm or a body incorporate with whom contract has been placed including their legal heirs, executor administrators, successors and their permitted assigns as the case may be.

7) The "Contract Agreement" shall mean this agreement and all other related documents between Company and the contractor for providing the security services herein mentioned.

8) The shift shall mean 8 hours continuous security work at prescribed location and at prescribed hours by security personnel.

Part-1

General Terms and Conditions

1. The contract rates shall include for any incidental & contingent work, although not specifically mentioned in the contract but necessary for its completion in an efficient and workman like manner.

2. The rates quoted category-wise and agreed herein shall be lump-sum monthly rate including all liabilities on security personnel towards salary, gratuity, overtime, insurance, bonus, medical facilities provident fund, ESI scheme, weekly off/holidays etc., as per the statutory obligation.

3. All the persons engaged by the contractor shall be on his pay roll and be paid by him and Company will have no liability whatsoever, in this regard. The contractor shall make regular and full payment of wages and salaries etc., to the persons engaged by him as required under law and submit one copy of the payment sheet register to the Company as a proof thereof for its record.

4. The period of Contract shall be initially for a period of two years, from the date of issue of letter of intent or such a later date, as may be decided by the Company and shall be extendable for such a further period up to three months as may be decided at the sole discretion of the Company within three month prior to expiry of contract and as per existing rates, terms and conditions of the agreement. Neither any part of the contract nor any share thereof shall be sublet by the service provider (contractor) under any circumstances directly or indirectly to any Person(s), agency (ies)/firms(s)/ Company (ies) whatsoever.

5. Contractor shall not deploy the security guards in such a regular manner which shall affect the performance of security guards and it becomes a security hazard to the CCI Kalamboli premises and proves to be detrimental to the interest of the Company.

6. The contractor employing more than 20 (twenty) workmen on any day of the preceding 12 months of the contract as contract labour shall obtain requisite license at his cost from the appropriate authority before undertaking the contract work.
7. The contractor shall exclusively be liable for non-compliance of the provisions of any Act, Laws, rules and regulation having bearing over engagement of worker directly or indirectly for execution of work and the contractor hereby undertake to indemnify the Company against all actions, suits, proceeding claims, damages etc. which may arise under minimum wages Act, Family Pension & Deposit linked Insurance Scheme, Contract Labour (Regulation and Abolition Act) or any other Existing Act or Statutes not herein specifically mentioned but having direct or indirect application for persons engaged under this contract.
8. During the currency of contract, the Company shall have the right to direct the Service Provider (Security Agency) to increase or decrease the number of Security personnel as per requirement for the proper and adequate execution of requisite jobs of security at any given point of time and contractor shall be bound to follow it up.
9. In case of any default for more than three days in respect of supply of security personnel, in accordance with the requirement specified by the Competent Authority/Authorized Officer, CCI LTD., will have right to engage the required number of security personnel from other sources at the risk and cost of the contractor or/and to terminate the contract and forfeit his security deposit etc.
10. The Company, in its sole judgment may terminate his contract by giving one month notice without assigning any reason thereof and the contractor and his security personal shall vacate the area of operations for the purpose on the expiry of such period by obtaining “No Demand Certificate’ from the Branch Manager . In the event of such termination of the contract, the security deposit shall be refunded if other obligations under the contracts are satisfied by the agency. The refund of security deposit would be subject to deduction of any dues, penalties, other recoveries etc. of CCI Ltd.
11. The contractor shall maintain security register/gate register and attendance register of all the personal employed by him and produce them for inspection, whenever required by officer of the Company. A change or removal of the security personal shall be immediately brought to the knowledge of officials concerned of the Company.
12. The contractor shall obtain the license at his own cost, as when required under the existing law/Act or any future enactment by State Govt./Union Govt. for performance of work under this contract and also ensure that the license and other statutory requirement for this purpose are kept valid during the currency of this contract. The contractor shall be bound by the provision of all labours laws that are applicable to him and fulfill all obligations arising there under from time to time. Breach of Act in this regard shall be liable for penalty, which shall be decided by the Company at its sole discretion.

13. The contractor shall submit periodical returns to the prescribed Authorities under the labour law within the period prescribed by the State/Central Govt., the contractor shall also ensure disbursement of the wages of his personal regularly on or before fixed dates and submit proof of payment of wages with full details of the component thereof, to the Company.
14. The contractor shall indemnify the Company from all or any legal implication or consequences/that may arise out of misconduct of its security personal. The decision of the Company in the regard shall be final and binding.
15. The contractor shall render services for the establishment and the premises on a round the clock basis for the entire period of the contract without any interruption of whatsoever nature.
16. All liability towards overtime or extra payment for a person engaged for more than normal working hours shall be of the contractor. The actual number of personal and actual hours worked by individuals shall be duly certified by the authorized officer in charge.
17. At the appointed date, place and hour the contractor shall make available persons to be engaged (along with safety equipment/other allied equipment like torches, lathies etc., to be provided by the contractor to them at his cost) before the CA/Authorized Officer CCI Ltd.,/ Branch Manager-CCI Kalamboli , or his authorized representative. They shall also conduct surprise visits at any time during day or night at the duty spots in the premises to ensure attendance and alertness of the security personnel. In case of incidents of absence of personal on duty, a penalty of Rs.500/- only per 8 hrs per person shall be levied on the contractor which will be deducted from his monthly bills and the decision of the Company in this regard shall be final and binding on the contractor.
18. The security contactor shall arrange for daily checking of the guard deployed for duty by their security officer/supervisor at night and days as frequently as possible besides the checks as per directions of CA/Authorized Officer CCI LTD ,/Branch Manager-CCI Kalamboli or their authorized representative and arrange for intelligence services with at times of apprehended trouble and render free liaison services with the authorities concerned. The contractor shall also arrange overall supervision by their security officer/supervisors at day and night. In order to ensure that the security personnel engaged for the purpose are performing their duties properly, efficiently, honestly and in a disciplined manner. The security agency shall also ensure proper and documented handing/taking over charge between the security guards on change of each shift.
19. Nothing under the contract of deployment or private security personnel confer any right or lien on the personnel supplied by the security contractor to claim any direct employment under the Company or to be treated at any time as an employee of Company. All administrative and financial responsibility/ liabilities including those arising out of any acts/rules framed/to be framed by Central/State Govts. or any other administrative notification of competent authority shall be borne by the contractor.

20. The requirement of security personal (Security Supervisor and Security Guard) as shown is tentative only and payment will be made on actual number of person deployed from the time to time and Company shall be obliged to do so. The Company shall have the right to direct the contractor to increase the number of duty point during the pendency of the contract due to changed requirement.
21. The contractor shall give complete report of the preceding day to the CA/Authorised Officer CCI Ltd., Branch Manager CCI Kalamboli , or their representative on every morning at 10.00 a.m., or as directed by him from time to time, including the names of the personal deployed in each shift/point and any other information required of important events at each point, surprise checks conducted by his security officer or the CA /Authorised Officer CCI Ltd , Branch Manager CCI Kalamboli OR their representative.
22. The security contractor shall deploy security guards and supervisor on the basis of 08 hrs shift and their weekly off shall be allowed to them as per the Statutory provisions without any extra cost to company. During the weekly off to the guards deployed, relief guard shall be provided, (no separate remuneration shall be payable by the Company for such relief guard as the rates agreed to shall be inclusive of payment to such relief guard).
23. All payment made during the contracts shall be on Account Payment only. The final payment will be made on fulfillment by the contractor of all his liabilities under this contract.
24. Payment shall be made as rate quoted and accepted by CCI as per award and shall be considered as per calendar month for calculation of the wages in case of failure to supply the services on any working day/hour of the month OR part supply during the month. The contractor may submit invoices/ bills signed and certified by concerned Branch Manager CCI Kalamboli and complete in all respect with necessary documentation to the Company on 1st working day of every month. There shall be only consolidated invoice in a month containing all the claims. Payment will become due to payable by the Company within 30 days from date of requirement for passing the same by the Company. The running account bills shall relate to the preceding month for payment by the Company. All payment will be made by “account payee” Cheque only/Electronic Transfer.
25. Income tax and other statutory deductions shall be deducted from contractors Monthly bill/bills. Necessary Income Tax deduction certificate shall be issued to the contractor.
26. For non fulfillment of any obligation under the contract, the Company reserves the right to withhold the payment due to the contractor in part or full till such period as the Company may consider necessary for smooth working and make such payments to the contractor only after fulfillment of obligations

Part-2

Specific Condition

1. The contractor shall engage experienced smart well disciplined, intelligent and hard working security guards only (in the age group of 21-45) with good health, sound mind trained in first aid and fire fighting with minimum Educational qualification of 10th standard pass who can read Hindi/English for guarding the material/property and strict vigilance etc. in the Company's specified premises on round the clock basis. The security supervisor should necessarily be an Ex-serviceman only with the above requisite qualification but with at least 10th Class pass. The contractor has to present the documentary proof regarding the security supervisor being an Ex-serviceman to the satisfaction of the Branch Manager/ authorized officer of CCI Ltd. The security supervisor will report to the terminal manager or the authorized designated officer daily and he will invariably apprise the safety and security issues of the CCI Kalamboli premises with the Branch Manager by holding weekly meeting. These security personals shall be deployed with the approval of the Branch Manager and with clearance from local police.
2. The scope of security job includes security and safety of all moveable and immovable assets of the company and its employees, godowns, open area, cargo etc., facilitating opening/closing of office/ sheds, controlling/parking of vehicles, guarding the entries/exits of cargo/equipments, regulating and recording in registers, the movement of the vehicles, officials, official visitors, escorting them to reception, to check incoming/outgoing goods, property/vehicle against proper gate passes/permission, noting gate passes numbers, in the registers, to take care of materials, furniture, telephone instruments and other office equipments etc., on the basis of place wise inventory to detect and report anti company activities and undesirable characters engaged in pilferage, sabotage of various fittings, fixtures including sanitary fittings, to investigate wherever asked for various cases of theft and prejudicial to the company interest; to attain safety requirements like installation/ replenishment of firefighting equipment & opening/closing/locking of doors, windows, and rooms of office building of the godowns/containers gate as and when required to take care of vehicle of the company its employees and visitors to ensure judicious use of electricity while not in use attend to telephone calls, manage reception of visitors and convey message whenever required and liasoning with police authorities in case of emergency and any additional assignment given by the CA/Authorised Officer CCI Ltd./ Branch Manager CCI Kalamboli or any officer acting on his behalf pertaining the safety and security of property and premises.

3. The company shall have the power to issue necessary instructions concerning discipline, decorum, work performance; person engaged shall comply with all such instructions strictly. It shall be the duty of the contractor to provide personal supervision and direction to his employees/workmen for the performance of work undertaken under the contract to ensure that all instructions given by the CA/Authorised Officer CCI Ltd /Branch Manager CCI Kalamboli are strictly complied with. The contractor shall also submit a detailed report on security issues to the terminal manager on quarterly basis without fail.

4. The contractor shall ensure that the personal employed by him are the persons of high integrity. Their bio-data/credentials should be got verified with reference to pending police case, if any, before appointment. In case of any doubt about the integrity behaviour or discipline of the personal of the contractor employed for the purpose of rendering this contract, the company shall have absolute right to direct the contractor to remove such person/persons from attending work at the premises of the Company and the contractor shall abide by such instructions immediately and in any case not later than 24 hours.

5. The employees/personal of contractor shall wear proper / tidy uniform while on duty. It shall be the responsibility of the contractor to provide his personal at his own cost, necessary uniform, belts, caps, shoes, raincoat, torches cells, whistle, lathis and any other equipment for discharging their duties as required by CA/Authorised Officer CCI Ltd /Branch Manager CCI Kalamboli All safety rules and regulations will be observed by the persons engaged under this contract. Non-observance of dress code will attract a penalty of Rs.100/- per instance.

6. The contractors shall issue identity card to each personal engaged for rendering the services under this contract and furnish the details of personal like name, permanent residential address, identity marks, age, signature, qualification etc. along with an attested photograph to the Company along with an attested copy of armed force services/discharge certificate wherever available and its original which will be returned after verification. The contractor shall furnish the list of all security personals engaged by them and to be kept on their role for providing security services under the contract which should invariably be equal to the strength required to be deployed in various shifts and any short fall therein should strictly be avoided by them failing which necessary action, as deemed fit, shall be taken against them besides imposing a penalty of Rs.500/- per head / day in case short fall continues beyond three days.

7. The contract shall be directly and exclusively responsible for any liability arising due to any differences or disputes between him and his personal engaged. The contractor shall be responsible for settlement of any claim/dues in case of any property/personnel of any of the contractor’s employee/personal sustaining injury or damages to any of the company. The contractor shall have to take necessary insurance cover for all his employee in this regard at his own cost

8. The contractor shall not be provided any residential accommodation at the work place(s), transportation to work place, the company shall have no other liability, whatsoever except expressly provided under the contract. However, in case accommodation is required the contractor shall be liable to pay for the same as per the rates to be decided by the Company.
9. It should be understood and agreed that there is no employees master servant or principal agent relationship between the company and the contractor and the contractor has to render to the company services as an independent contractor.
10. The contractor shall only be responsible for any loss or theft or burglary or pilferage robbery/dacoity of any of the items/ properties/warehoused goods and other miscellaneous articles from the premises entrusted to them for security purpose, during the currency of contract and shall be liable to compensate such losses, on account of theft, burglary, pilferage, robbery, dacoity etc. the question whether the contractor is responsible for all losses will be assessed by the CA/Authorized Officer CCI Ltd Navi Mumbai . For these purpose, he will arrange to have an investigation conducted by deputing an officer from the CCI Ltd., or himself personally and the decision arrived based on the investigation report will be binding on the contractor. The amount towards the value of goods as reported to the police/investigation agency in the FIR besides Railway/customs as well as storage charges accrued thereon shall be payable deducted from the monthly bill/ bills of the contractor. The decision of the CA/Authorized Officer CCI Ltd, Navi Mumbai / Branch Manager, CCI Kalamboli shall be final and binding on the contractor in this regard.
11. The contractor shall undertake liaison with police and civil authorities and co- ordinate with other agencies if and wherever necessary for efficient discharge of their duties.
12. The contractor shall be responsible for the proper behaviour of the persons employed by him and exercise controls on them. He shall also be bound to prohibit and prevent his employees for taking any direct or indirect and/or support assist maintain or help any person engaged in any antisocial activities, demonstrations, riots or agitation which may, in any way be prejudicial to the interests of the company.
13. The contractor, at his cost shall provide and fix tell tale clocks in the security cabin, to be used by the guard on duty and arrange to record the timings and submit the details to the CA/Authorised Officer CCI Ltd, Navi Mumbai / Branch Manager, CCI Kalamboli, on day to day basis. The number and location of tell tale clocks shall be decided by the CA/Authorised Officer CCI Ltd, Navi Mumbai / Branch Manager, CCI Kalamboli, on day to day basis.
14. As and when required by the CA/Authorised Officer CCI Ltd, Navi Mumbai / Branch Manager, CCI Kalamboli,, the contractor shall be required to replace the security guard who is instructed to be done under any circumstance, within 24 hours.

15. Any failure on the part of the contractor during the pendency of this contract any time to enforce the strict observance of the performance of any of the terms and conditions of this contract are non exercise of any right mentioned on the contractor shall not constitute a waiver of such terms and conditions or rights and shall not effect or deprive the company to exercise the same at any later date.

16. All disputes and difference arising out this contract or in any way touching or concerning this contract whatsoever shall be referred to the sole arbitration of the person appointed by the CA/Authorised Officer CCI Ltd, Navi Mumbai. There will be no objection to such appointment. The award of such arbitrator shall be final and binding on the parties to this contract.

IN WITNESS WHEREOF the parties have executed this agreement on the date month and year first above written.

Signed and delivered

Signature

(Name ._____)

Address :

THE COTTON CORPORATION OF INDIA LTD., Warehousing Complex,
Plot No.S-5, Sector- KWC, Kalamboli,
Navi Mumbai -410218

Signature

(Name ._____)

Address :

For and on behalf of Contractor

Authorised Signatory

Witness

1(Signature)……

Name : ……

Address :……..

……..

Witness

2(Signature)……

Name : ……

Address :……..

……

1(Signature)……

Name : ……

Address :……..

……

2(Signature)……..

Name : ……

Address :……..

……

भारतीय कपास निगम लिमिटेड

(भारत सरकार का उपक्रम, वस्त्र मंत्रालय के अंतर्गत)

निगमित पहचान संख्या :U51490MH1970GOI14733

सीसीआय वेयर हाऊसिंग काम्प्लेक्स ,प्लाट नं.एस 5, सेक्टर –केडब्लूसी, कलंबोली, नवी मुंबई- 410218 (महाराष्ट्र राज्य)

दूरभाष/PHONE/फैक्स/FAX:022-27420436/27424191 बेब साईट/website :www.cotcorp.org.in ई-मेल/E-mail:kalamboli@cotcorp.com

प्रशासकीय एवं प्ंजीकृत कार्यालय:कपास भवन , प्लॉट नं.3ए , सेक्टर -10,सीबीडी बेलापुर, नवी मुंबई – 400614(महाराष्ट्र राज्य)

दूरभाष /PHONE:27579217 ०ग्राम/GRAM:COTCORPIND ०फैक्स/FAX:(022)27576030-9219-6069

ई-मेल/E-mail:headoffice@cotcorp.com वस्त्र मंत्रालय बेब साईट/ Ministry of Textiles website :www.ministryoftextiles.gov.in

TENDER DOCUMENT FOR

APPOINTMENT OF SERVICE PROVIDER(SECURITY SERVICES) FOR PROVIDING SECURITY SERVICES AT THE COTTON CORPORATION OF INDIA LTD., WAREHOUSING COMPLEX, PLOT NO.S-5, SECTOR-KWC, KALAMBOLI, NAVI MUMBAI -410218 MAHARASHTRA STATE

FINANCIAL BID- II

INDEX

Sr.No.	Particulars	Page No.
1	ANNEXURE-A , ANNEXURE-A-1, ANNEXURE-A-2	1-4

ANNEXURE-A

(On the letter head of the Security Agency)

To,

BRANCH MANAGER ,

The Cotton Corporation of India ltd.,
Warehousing Complex, Plot no. S-5, Sector- KWC ,Kalamboli,

Navi Mumbai- 410218,
Maharashtra State.

Subject : Security Contract for CCI premises at Kalamboli, Navi Mumbai – 410 218

Reference : Your Notice Inviting Tender No. CCI/Security Services /KLM/2018-19/ Dated 21.11.2018

Dear Sir,

1. We quote our rate for various security personnel as per the details specified in Annexure-A-1 for the total reimbursement of bill by CCI. These rates shall be inclusive of all except GST which shall be extra as per applicable rate from time to time.
2. EMD amount of Rs.50,000/- is enclosed vide pay order/DD No. ……..dated …… of .....(Name of the Bank & Branch).
3. It is certified that we have PF Code No. …….. with RPFC…… and ESI Code No……with Regional ESIC Office at …….. AND GST Registration No.....
4. It is further certified that we have also obtained license No…… dated under Private Security Agencies Regularisation Act, 2005 (PSARA) for the state of Maharashtra or applied for the same under due acknowledgement (copy enclosed).We will produce licence or satisfactory document in otherwise situation from the concerned authority at the time of opening of price bid.
5. We are having PAN .....and GST Registration/ code no.
6. This quote is valid for a period of 90 days from the date of submission.

Thanking you,

For & on behalf of……. (Name of the Agency) Authorised Signatory

Designation

Seal of the Agency

Place:……

Dated……

Full Address, E-mail Address & Phone Number
(If not given on the letter head)

ANNEXURE-A-1

1.	Name , Office Address and Telephone No., of the Bidder/ Tenderer	…… Office Address …… …… Telephone No. ……..(o)……..(R) Mobile No.…….. Email ……..
2.	Permanent Account No. (PAN) and GST Regd. No.	PAN …….. GST no. ……..
3.	Name and Address of the Proprietor/ Partners/ Directors and their PAN No.	Name :…….. Address…… …… PAN……..

Format of Tender Document (Financial Bid) for Security Personnel:

4. Rate chart per security personnel of each category (Exclusive of GST)----------

Rs. …….

Sr. No.	Description	Rate for Civilian Security Guard (Un Armed)per person per month		Rate for Security Supervisor (Ex-Serviceman Only) per person per month	
I	II	III	IV	V	VI
		In Fig. (Rs.)	In Words(Rs.)	In Fig.(Rs.)	In Words(Rs.)
A	A Consolidated/ lump sum rates (to be . quoted taking into account minimum wage applicable for watch and ward category as per central govt for the Area-A Current Year and consisting of Basic + VDA/ESI/ PF/EPF/EDLI/Admin Charges/ Reliever charges, National Holiday and Paid leave etc to be payable as applicable under labour laws).				
B	Service Charges (to be quoted in . consolidated/ lump sum amount by the Tenderer including expected change/increase in future (during the period from 01.11.2018 to the expiry of contract including its extended period) on account of various elements as mentioned in A above i.e. minimum wages/ VDA/ other liability under statutory provisions as per labour laws to be circulated by Central Govt from time to time and Employers share towards PF/EPF etc).				
C	Total of A+B				

Note:

1. Bonus @ 8.33% (statutory minimum and to be calculated as per the provisions of payment of Bonus Act) shall be extra on production of proof of payment along with calculation sheet in respect of each category of security personnel deployed. No service charge shall be payable extra on this payment.
2. GST as per rules/ applicable rates shall be extra.
3. The consolidated rates under “C” above shall be inclusive of all as mentioned under “A” & “B” above and other liability elsewhere in the Tender Documents and also agency service charges. Nothing extra shall be payable thereon, excepting Bonus/ GST as mentioned at 1 & 2 above during the currency of the entire contract period, including extended period, as per terms of the contract/ agreement. However, copy of proof of deposit of GST with the Concerned Authority shall have to be furnished with the Security Bill of the following month failing which GST payment will be withhold.
4. The strength shown in the Tender Document at Annexure-B is indicative as per present requirement and reduction in strength by CCI at any given circumstances/ moment shall not make the agency entitled for increase in the rates quoted above.
5. A break-up statement in respect of wage structure profile against consolidated/ lump sum rates as quoted under “A” of Annexure A-1 by the Tenderer by covering all statutory obligations must also be submitted under Annexure A-2 for reference and governance of the contract.
6. Any clarification, if needed in regard to the quoting of consolidated/ lump sum rates at above, may be called for in person/ writing well before the submission of the offer.

Name and signature of
Authorized Signatory:

Stamp/ seal of the Bidder/ Tenderer

Date:

Place:

ANNEXURE-A-2

Rates for Security Personnel as per the minimum wages (Central Govt.) for CCI Kalamboli , Navi Mumbai Distt. Raigad , Maharashtra Area for 8 hours .

Sr. No.	Particulars	Percentage (%)	Rate for Civilian Security Guard (Un Armed)per person per month		Rate for Security Supervisor (Ex-Serviceman Only) per person per month	
I	II		III	IV	V	VI
			In Fig. (Rs.)	In Words(Rs.)	In Fig. (Rs.)	In Words(Rs.)
1	Basic pay per day					
2	VDA per day					
3	Minimum wages per day (1+2)					
4	Minimum wages per month for 26 working days					
5	PF					
6	ESI					
7	EDLI					
8	National Holiday					
9	Paid Leave					
10	Reliever charges					
11	Admin charges, if any.					
12						
13						
14						
15						
16	Total					

Name and signature of
Authorized Signatory:

Stamp/ seal of the Bidder/ Tenderer

Date:

Place: